

**Rosemount Area Hockey Association  
Board of Directors Meeting  
Wednesday April 2, 2008**

**1) Meeting was called to order at 7:00pm by President Troy Crowell.**

**Board Members Present:** Lalyn Anderson, Matt Berg, Jim Carlson, Troy Crowell, John Cusack, Guy Dawson, Ken Dennis, Kris DuPuis, Kevin Eiden, Tim Rossini, Kelly Sabo, Dallen Schnichels, Dean Schnichels, Tim Winters

**Board Members Absent:** Paul Frank, Lynnae Weiland

**Guests Present:** Scott Macho (RHS Boys Coach), Lynn Sweetman (RYHB President)

**2) There were no additions or corrections to the Agenda.**

**3) Minutes of the March 5, 2008, Board meeting were approved. Motion by Cusack, seconded by Dennis.**

**4) Reports from Non-Board Members:**

High School Coaches: Boys Head Coach, Scott Macho, discussed the Minne-Rink scheduled to open in August, and STP deadlines are at the end of this month for hats, etc. Farmington will be joining the STP program for the high school. STP will host a Bantam tournament with Burnsville, Eagan, Prior Lake, July 26 and 27. Girls' high school tourney is the week before. Great Eight is Friday April 4. Five RHS players will compete: J.T. Brown, Nate Percy, Dylan Porter, Luke McManus and Mike Morgan. Got invite back to this year's 250 final high school kids.

Ice Schedulers: Ice Schedulers need to be approved for the upcoming season. Both Mike Capra and Tom Schultz would like to return.

Boosters (RYHB): Lynn Sweetman reported that they had a good year financially and plan to contribute to the purchase of the Bantam jerseys and purchase a popcorn machine for the concession stand. Election of new officers will take place Tuesday April 8. Due to ceiling painting in the arena, the ice will be out for six weeks, approximately April 22 to June 15. Mural painting on the PDA wall will work around the ceiling painting project.

**5) Reports from Board Members and Committees:**

Initiation Program – John Cusack: The MINI MITE Jamboree, held at IGH went very well. He thanked the Boosters for their help with the Jamboree. We need two referees for the IP Program.

Registration – Ken Dennis: Volunteer system went well this year, within two hours of projection. We will cash about 6 volunteer checks. He will be meeting with Vince to correct flaws in system for next season. Only eight District Tournament volunteer shifts were unfilled. Volunteers filled most spots.

USA Hockey is proposing "direct" online registration. We are definitely opposed to their proposal, which would not work well with our registration process, as the systems would not be connected. We do not want people registering twice, and we use our registration process to collect many other fees and data for our association. Ken strongly encourages our opposition to this at the April 26<sup>th</sup> District meeting.

Squirt Coordinator - Dallen Schnichels: Squirt team budgets were on target. He is waiting on a few jerseys but that is all. Squirt B took runner up in the district and a banner has been ordered to be hung in the arena.

Communications - Kelly Sabo: Nothing to report.

Peewee Coordinator - Kevin Eiden: All budgets are in, except for the Peewee B1 team, which he is working on. Only Peewee A jerseys are turned in.

Girls Coordinator – Laly Anderson: The collection of checks for USA/MN Hockey fees from the blended teams is nearly complete. The upcoming season will be blended with Eastview again. Of 35 surveys returned, only 1 was negative.

Vice President/MN Hockey Rep – Tim Winters: At the last District 8 Meeting, the USAH/MNHockey online registration proposal was presented. The situation with Rak was delayed until the April meeting. The Minnesota Hockey Annual Meeting will be held April 25-27 at Crowne Plaza Brooklyn Center. Visit [minnesotahockey.org](http://minnesotahockey.org) for more details.

Unanimous approval was granted to give Tim Winters power to vote on RAHA's behalf at any District 8 and/or Minnesota Hockey Meetings.

Coaches Coordinator – Troy Crowell: Year-end reviews are nearly finished. The Coaches Selection Committee will meet one more time to review, though very few year-end reviews were submitted. Most coaches would like to return if possible. Using a different survey system, such as SurveyMonkey.com, is being considered.

## 6) Consent Agenda Items

Ice Scheduler Position: A motion was made to retain Ice Schedulers Mike Capra and Tom Schultz for the 2008-2009 season, and to pay them \$2,500 to be split evenly between them. Motion by Winters, seconded by Berg. Approved 14-0.

## 7) Old Business

District Tournament Wrap-up: The income from the Squirt A and Bantam C Tournaments was \$3,364, not including concessions.

## 8) New Business

Board Positions: The open board positions were filled as follows: Girls Coordinator – Laly Anderson; Squirt Coordinator – Dean Schnichels; Peewee Coordinator - Guy Dawson; Bantam Coordinator – Paul Frank; IP 1 – Jim Carlson; IP 2/Equipment 2 – Kelly Sabo; Registration 1 – Kris Dupuis; Registration 2 – Matt Berg; Player Development – Tim Rossini; Coaches Coordinator – John Cusack; Tournaments/Equipment 1 – Kevin Eiden; Technology – Ken Dennis;

Committee Assignments: Motion to approve committees as follows for the 2008-2009. Motion by Dennis, seconded by Carlson. Approved 14-0

### Tryout Committee

*Bantam Level Coordinator*  
President  
Vice President  
Technology Coordinator  
IP 2 / Equipment 2 Coordinator

### Finance/Treasury Committee

*Secretary / Communications/ Treas*  
President  
Vice President  
Operations Manager  
Registration 2  
Association Accountant (TBD)

### Grievance Committee

*Vice President*  
President  
Sec-Treas/Communications  
Registration 1  
Squirt Coordinator

### Coaches Committee

*Coaches Coordinator*  
Vice President  
Player Development Coordinator  
IP 1 Coordinator  
Girls Program Coordinator

### Fund-Raising Committee

*Operations Manager*  
Secretary / Communications / Treas  
(3) At Large RAHA Members

**Tournament Committee**

*Tournaments / Equipment 1*

Peewee Level Coordinator

(3) At Large RAHA Members

**Player Development**

*Player Development Coordinator*

Coaches Coordinator

IP 1 Coordinator

Girls Program Coordinator

Bantam A, Peewee A, Squirt A Head Coaches

High School Boys & Girls Head Coaches

**Association Accountant Position:** This will be a paid position for the upcoming season, described as follows:

*Job Description:* This position will serve as the general accountant / bookkeeper for the Association. Working under the direction of the Finance Committee, this person will be directly responsible for maintaining the fiscal integrity of RAHA. Duties include, but are not limited to, the following:

- Maintain RAHA bank accounts
- Write checks / pay bills as required, maintaining proper documentation
- Provide fiscal reports to the Board of Directors monthly (or as needed)
- Tax return preparation
- Attend monthly Board of Directors meetings
- Complete 1099 information
- Create & maintain yearly budget
- Oversee yearly audit and respond to Auditor's requests as needed

*Requirements:* Accounting background. Knowledge of QuickBooks and basic database software. CPA license desired, but not required.

*Term:* 12 months (June 1-May 31) coinciding with RAHA's fiscal year. The position may be renewed at the discretion of the Finance Committee

*Decision Made By:* Finance Committee

*Compensation:* \$3,000 Annual Salary (to be paid quarterly)

Doug Ebner is interested in transitioning from the (board position) Treasurer to (paid position) Association Accountant. Motion to approve Doug Ebner for the position of Association Accountant. Motion by Rossini, seconded by Anderson. Approved 14-0.

**Concessions Manager:** Kim Emerson will not return for the 2008-2009 season. Michelle Rambo has expressed interest, but the position will be opened up to the membership to see if there are any additional candidates, before a final decision is made.

Background Checks will be completed for the positions of Association Accountant and Concessions Manager. Additionally, the Association Accountant, Concessions Manager and Finance Committee Chair will be bonded for \$160/year.

**At-Large Committee Members:** At-large committee members will be solicited for the Tournament Committee and the Fundraising Committee via mass email. Candidates will submit applications, which will include their reasons for interest in the position. SurveyMonkey.com may be used for this process. The committees will make the final decisions on this, not the entire board.

**Email List Usage:** Options were discussed regarding a request from a group working to pass the Rosemount Sports and Arts Referendum on April 22. Motion to use RAHA mass email only for hockey-related issues. Motion by Cusack, seconded by Dawson. Approved 13-1 (Dallen Schnichels).

**9) Adjournment:** Motion to adjourn by Cusack, seconded by Dennis. Next meeting Wednesday May 7, 2008.